



BREAST CANCER AOTEAROA COALITION INC

PERFORMANCE REPORT

FOR THE YEAR ENDED 31ST MARCH 2023

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Breast Cancer Aotearoa Coalition Incorporated

Certificate of Incorporation: 1897085

Certificate of Registration as a Charitable Entity: CC22456

IRD/Exemption Number: 95-344-461

# Breast Cancer Aotearoa Coalition Inc

## Entity Information

For the Year Ended 31st March 2023

**Legal Name:** Breast Cancer Aotearoa Coalition Incorporated

**Other Name:** BCAC

**Type of Entity and Legal Basis:** An incorporated society established under the Incorporated Societies Act 1908 and registered as a Charity on 3 April 2008.

**Certificate of Incorporation:** 1897085

**IRD/Exemption Number:** 95-344-461

**NZBN:** 9429043170364

**Registration Number:** CC22456

### Mission

To make world-class detection, treatment and care accessible to all those affected by breast cancer in Aotearoa, New Zealand.

To provide information and support to empower those with breast cancer to make informed choices about their treatment and care.

To provide a voice for New Zealanders who have experienced breast cancer.

### Structure

The BCAC operates according to a formal Constitution.

### Managing Committee

The BCAC has a Managing Committee comprising: Chairperson, Deputy Chairperson, Secretary, Treasurer and further members as decided by the Society. Only Members of the BCAC may be Committee Members. Committee Members are appointed by majority vote at a General Meeting. There is no fixed term for Committee membership. If the position of any Committee Member becomes vacant between General Meetings, the Committee may appoint another Committee Member to fill that vacancy until the next General Meeting.

### Membership

BCAC Members may be Ordinary, Corporate or Life Members. Individuals and groups, including other registered charities, interested achieving the BCAC's mission make up the membership. A register of members is kept and is reported at the BCAC's Annual General Meeting.

### Relationships to other entities

The BCAC operates as an umbrella organisation, representing and providing support and information to individuals and groups with an interest in improving outcomes for New Zealanders experiencing breast cancer. The BCAC has a coordinating role, facilitating communication and cooperation among its member groups.

### Main sources of cash and resources

The BCAC's activities are funded by donations and grants from individuals, businesses, other charities, NGOs and government entities, bequests and interest on savings.

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**Main methods used to raise funds**

This year BCAC printed 7,000 copies of the Step by Step resource pack. Funds for this project were obtained from the Breast Cancer Foundation NZ, BreastScreen Aotearoa (Ministry of Health), The Trusts Community Foundation, The Lion Foundation, Pub Charity Ltd, Oxford Sports Trust, Mainland Foundation, Pelorus Trust, North & South Trust, Milestone Foundation, Grassroots Trust Central, Dragon Community Trust, Trust House Foundation, Bendigo Valley Sports & Charity Foundation, Nelson Surgical Associates and Penny Breast Care. BCAC received a Lotteries grant to support the maintenance of its website, distribution of the Step by Step resource pack, and liaison with member groups and healthcare providers. Public donations were received throughout the year. A project to upgrade BCAC's website platform was funded via educational grants from pharmaceutical companies, Pfizer and Merck, Sharp and Dohme. BCAC also received a bequest this year. The BCAC does not use a third party to raise funds. It does not charge a fee for membership and it does not require payment for the goods and services it supplies.

**Reliance on volunteers and donated goods and services**

The BCAC relies on gifts of volunteer time and expertise to administer the Society and to carry out its purposes, e.g. researching current evidence-based information about breast cancer detection, treatment and care and promoting and supporting such research; representing those affected by breast cancer in Aotearoa New Zealand to parliament, the health system, the scientific and medical communities, media, corporate entities and the general public; providing consumer input and representation at regional and national levels to the development of policies and strategies affecting those with breast cancer in Aotearoa New Zealand; and facilitating connections and networks of people and organisations sharing similar issues, concerns and experiences in relation to breast cancer.

**Additional information**

Further information may be obtained from [www.breastcancer.org.nz](http://www.breastcancer.org.nz)

**Contact details**

Postal Address: PO Box 90224, Auckland Mail Centre, Victoria Street West, Auckland 1142

Email: [bcac@breastcancer.org.nz](mailto:bcac@breastcancer.org.nz)

Facebook: <https://www.facebook.com/BreastCancerAotearoaCoalition>

Breast Cancer Aotearoa Coalition Inc  
Statement of Service Performance  
For the Year Ended 31st March 2023

**Outcomes**

Inform and support those diagnosed with breast cancer by providing evidence-based information to help them and their families make informed decisions about their treatment and care.

Represent the views of women with breast cancer to decision-makers to ensure world-class detection, treatment and care is available in New Zealand.

Promote breast awareness for women of all ages and participation in the free national breast screening programme for 45 to 69-year-old women.

Improve breast cancer outcomes for Māori and Pasifika women by consulting and engaging with these communities.

Network to ensure communication and sharing of resources and information among breast cancer-related groups.



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Description and Quantification of Outputs	Actual 2022/23	Actual 2021/22
Step By Step resource packs delivered to New Zealanders newly-diagnosed with breast cancer	1,526	1,213
Visits to the BCAC website	45,649	47,415
Number of member groups	32	33
Participation in breast cancer-related groups, meetings and conferences by Committee Members	67	53



Note: This statement is to be read in conjunction with the Notes to the Performance Report and the Audit Report

Breast Cancer Aotearoa Coalition Inc  
Statement of Financial Performance  
For the Year Ended 31st March 2023

	<b>Actual 2023</b>	<b>Actual 2022</b>
<b>Revenue</b>		
Donations, fundraising and similar revenue	\$ 411,694.38	\$ 65,680.78
Fees, subscriptions and other revenue from members	\$ -	\$ -
Revenue from providing goods or services	\$ -	\$ -
Interest, dividends and other investment revenue	\$ 8,618.35	\$ 4,939.97
<b>Total revenue</b>	<b>\$ 420,312.73</b>	<b>\$ 70,620.75</b>
<b>Expenses</b>		
Expenses related to public fundraising	\$ -	\$ -
Volunteer and employee related costs	\$ -	\$ 16,302.00
Costs related to providing goods or services	\$ 40,339.39	\$ 27,962.72
Grants and donations made	\$ -	\$ -
<b>Total expenses</b>	<b>\$ 40,339.39</b>	<b>\$ 44,264.72</b>
<b>Surplus/Deficit for the Year</b>	<b>\$ 379,973.34</b>	<b>\$ 26,356.03</b>

Note: This statement is to be read in conjunction with the Notes to the Performance Report and the Audit Report

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Breast Cancer Aotearoa Coalition Inc

Statement of Financial Position

As at 31st March 2023

	Actual 2023	Actual 2022
<b>Assets</b>		
<b>Current Assets</b>		
Bank accounts and cash	\$ 86,817.44	\$ 51,939.77
Debtors and prepayments	\$ 369.25	\$ 247.51
Inventory	\$ 100,731.11	\$ 12,226.36
<b>Total Current Assets</b>	<b>\$ 187,917.80</b>	<b>\$ 64,413.64</b>
<b>Non-Current Assets</b>		
Property, plant and equipment	\$ -	\$ -
Investments	\$ 430,504.69	\$ 170,711.31
<b>Total Non-Current Assets</b>	<b>\$ 430,504.69</b>	<b>\$ 170,711.31</b>
<b>Total Assets</b>	<b>\$ 618,422.49</b>	<b>\$ 235,124.95</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Bank overdraft	\$ -	\$ -
Creditors and accrued expenses	\$ 755.01	\$ 352.00
Employee costs payable	\$ -	\$ -
Unused donations and grants with conditions	\$ 4,589.10	\$ 1,667.91
<b>Total Current Liabilities</b>	<b>\$ 5,344.11</b>	<b>\$ 2,019.91</b>
<b>Non-Current Liabilities</b>		
Loans	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Liabilities</b>	<b>\$ 5,344.11</b>	<b>\$ 2,019.91</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>	<b>\$ 613,078.38</b>	<b>\$ 233,105.04</b>
<b>Accumulated Funds</b>		
Capital contributed by owners or members	\$ -	\$ -
Accumulated surpluses or (deficits) open balance	\$ 233,105.04	\$ 206,749.01
Net surplus/(deficit) for the year	\$ 379,973.34	\$ 26,356.03
<b>Total accumulated surpluses/(deficits) at 31.3.23</b>	<b>\$ 613,078.38</b>	<b>\$ 233,105.04</b>
Reserves		
<b>Total Accumulated Funds</b>	<b>\$ 613,078.38</b>	<b>\$ 233,105.04</b>

Note: This statement is to be read in conjunction with the Notes to the Performance Report and the Audit Report



Breast Cancer Aotearoa Coalition Inc  
Statement of Cash Flows  
For the Year Ended 31st March 2023

	Actual 2023	Actual 2022
<b>Cash Flows from Operating Activities</b>		
<b>Cash was received from:</b>		
Donations, fundraising and similar receipts	\$ 414,615.57	\$ 60,613.21
Fees, subscriptions and other receipts from members	\$ -	\$ -
Receipts for providing goods or services	\$ -	\$ -
Interest, dividend and other investment receipts	\$ 8,618.35	\$ 4,939.97
Net GST	\$ 184.24	\$ 180.12
<b>Cash was applied to:</b>		
Payments to suppliers and employees	\$ 128,747.11	\$ 26,363.59
Donations or grants paid	\$ -	\$ -
<b>Net Cash Flows from Operating Activities</b>	<b>\$ 294,671.05</b>	<b>\$ 39,369.71</b>
<b>Cash Flows from Investing and Financing Activities</b>		
<b>Cash was received from:</b>		
Receipts from the sale of property, plant and equipment	\$ -	\$ -
Receipts from the sale of investments	\$ -	\$ -
Proceeds from loans borrowed from other parties	\$ -	\$ -
Capital from owners or members	\$ -	\$ -
<b>Cash was applied to:</b>		
Payments to acquire property, plant and equipment	\$ -	\$ -
Payments to purchase investments	\$ (259,793.38)	\$ (4,934.33)
Repayments of loans borrowed from other parties	\$ -	\$ -
Capital repaid to owners or members	\$ -	\$ -
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>\$ (259,793.38)</b>	<b>\$ (4,934.33)</b>
<b>Net Increase/Decrease in Cash</b>	<b>\$ 34,877.67</b>	<b>\$ 34,435.38</b>
<b>Opening Cash</b>	<b>\$ 51,939.77</b>	<b>\$ 17,504.39</b>
<b>Closing Cash</b>	<b>\$ 86,817.44</b>	<b>\$ 51,939.77</b>
<b>This is represented by:</b>		
Bank accounts and cash	<b>\$ 86,817.44</b>	<b>\$ 51,939.77</b>

Note: This statement is to be read in conjunction with the Notes to the Performance Report and the Audit Report

Breast Cancer Aotearoa Coalition Inc  
Statement of Accounting Policies  
For the Year Ended 31st March 2023

**Basis of Preparation**

The Breast Cancer Aotearoa Coalition Inc. has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

**Goods and Services Tax (GST)**

The Breast Cancer Aotearoa Coalition Inc. is registered for GST (no. 95-344-461). All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

**Income Tax**

The Breast Cancer Aotearoa Coalition Inc. is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

**Bank Accounts and Cash**

Bank Accounts and Cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

**Tier 2 PBE Accounting Standards Applied (if any)**

None.

**Changes in Accounting Policies**

There have been no changes in accounting policies during the financial year (last year nil).

**Audit**

These financial statements have been subject to audit, please refer to Auditor's Report.

**Inventory**

Inventory is made up of 6,249 copies of Step by Step valued at \$16.15 a copy. As copies are distributed, they are removed from inventory and expensed.

Breast Cancer Aotearoa Coalition Inc  
Notes to the Performance Report  
For the Year Ended 31st March 2023

**Significant Grants and Donations with Conditions which have not been Recorded as a Liability**  
None.

**Goods or Services in Kind Provided to the Entity**  
None.

**Property, Plant and Equipment**  
None.

**Significant Donated Assets Not Recorded**  
None.

**Significant Heritage Assets Not Recorded**  
None.

**Assets Used as Security for Liabilities**  
None.

**Assets Held on Behalf of Others**  
None.

**Changes in Accumulated Funds**  
There has been no capital contributed by owners or members. There are no reserves. Changes in the accumulated funds are accounted for in the Statements of Financial Performance, Financial Position and Cash Flows.

**Commitments**  
There are no capital commitments at balance date (2022:\$0).

**Contingent Liabilities**  
At balance date there are no known contingent liabilities (2022:\$0). The Breast Cancer Aotearoa Coalition Inc. has not granted any securities in respect of liabilities payable by any other party whatsoever.

**Related Party Transactions**  
There have been no related party transactions (2022:\$0).

**Events After the Balance Date**  
There have been no significant events after the balance date.

**Ability to Continue Operating**  
The Covid-19 pandemic has continued during this financial year. The Management Committee has taken steps to continue to operate in this environment. The Management Committee considers that

it has sufficient resources to continue to operate and considers that the presentation of the performance report on a going concern basis is still appropriate. The Breast Cancer Aotearoa Coalition Inc. does not intend to stop operating within 12 months from the balance date.

**Correction of Errors**

None.

**Additional Information**

None.

**List of Donors and Grants**

Bequest from SB Campbell	\$ 180,230.44
Breast Cancer Foundation NZ for producing and distributing Step by Step packs	\$ 58,054.00
BreastScreen Aotearoa for producing and distributing Step by Step packs	\$ 40,000.00
Public donations	\$ 21,366.87
Educational grants from Pfizer, Merck Sharp & Dohme to upgrade BCAC's website platform	\$ 30,000.00
Lotteries Commission Grant LC-2023 - 212578	\$ 10,000.00
The Trusts Community Foundation grant no. 38015 for printing Step by Step	\$ 10,000.00
Lion Foundation grant request no 9036091 for printing Step by Step	\$ 10,000.00
Pub Charity grant GF220316-1075 for printing Step by Step	\$ 10,000.00
Mainland Foundation grant MF24404 for printing Step by Step	\$ 7,000.00
Pelorus Trust grant PT16125 for printing Step by Step	\$ 7,000.00
Oxford Sports Trust grant OT31660 for printing Step by Step	\$ 7,000.00
North & South Trust grant GF220320-0255 for printing Step by Step	\$ 5,000.00
Milestone Foundation grant M01467 for printing Step by Step	\$ 5,000.00
Grassroots Trust Central grant GF220320-807C for printing Step by Step	\$ 5,000.00
Dragon Trust grant no. D107922 for printing Step by Step	\$ 4,000.00
Bendigo Valley Trust grant for printing Step by Step	\$ 2,000.00
Trust House Foundation grant 5530 for printing Step by Step	\$ 2,000.00

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Breast Cancer Aotearoa Coalition Inc  
Approval of Performance Report  
For the Year Ended 31st March 2023

The Managing Committee approves the Performance Report on pages 1-12 for the year ended 31 March 2023 for the Breast Cancer Aotearoa Coalition Inc.

For and on behalf of the Managing Committee:

A handwritten signature in blue ink that reads "E. P. J. Butler". The signature is written in a cursive style with a large loop at the end of the last name.

Chairperson

A handwritten signature in blue ink that reads "Louise A. Malone". The signature is written in a cursive style.

Treasurer

Date: 11 September 2023



O'Meara & Co

Chartered Accountant

P O Box 56 565, Auckland 1446

Phone 09 631 7849

michelle@omeara.co.nz

## INDEPENDENT AUDITOR'S REPORT

### TO THE COMMITTEE MEMBERS OF BREAST CANCER AOTEAROA COALITION INC.

#### Report on the Performance Report

I have audited the performance report of Breast Cancer Aotearoa Coalition Inc. on pages 3 to 13, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 March 2023, the statement of financial position as at 31 March 2023, and the statement of accounting policies and other explanatory information

#### *Opinion*

In my opinion:

- a) The reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) The performance report on pages 3 to 13, present fairly, in all material respects the entity information and service performance for the year then ended, and the financial position of Breast Cancer Aotearoa Coalition Inc. as at 31 March 2023, and its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting standards Board.

#### *Basis for Opinion*

I conducted my audit of the statement of financial performance, the statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of my report. I am independent of Breast Cancer Aotearoa Coalition Inc. in accordance with Professional and Ethical Standard 1 (*International Code of Ethics for Assurance Practitioners (including International Independence Standards)* (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other than in my capacity as auditor, I have no relationship with, or interests in Breast Cancer Aotearoa Coalition Inc.

#### *The Responsibility of the Management Committee for the Performance Report*

The Management Committee are responsible on behalf of the entity for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) The preparation and fair presentation of the performance report which comprises the entity information, the statement of service performance, and the statement of financial performance, the statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report, in accordance with Public Benefit Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- c) For such internal control as the Management Committee determine is necessary, to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Management Committee are responsible on behalf of Breast Cancer Aotearoa Coalition Inc. for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Management Committee either intend to liquidate Breast Cancer Aotearoa Coalition Inc. or to cease operations, or have no alternative but to do so.





#### ***Auditor's Responsibilities for the Audit of the Performance Report***

My objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the performance report whether due to fraud or error, design, and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting material misstatement resulting from fraud is higher than for one resulting from error, as fraud may be collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Management Committee and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

I communicate with the Management Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

#### ***Who I Report to***

This report is made solely to the Management Committees, as a body. My audit work has been undertaken so I might state to the Management Committee those matters which I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Management Committee as a body, for my audit work, for this report, or for the opinions I have formed.

A handwritten signature in blue ink that reads "M A O'Meara".

**M A O'Meara**  
**Chartered Accountant**  
**O'Meara & Co**

**11 September 2023**